



INFORMATIONAL MEETING SUMMARY

Meeting held November 24, 2008

Facilitator: Kate Langford, IDL Senior Planner

Listing of Attendees can be found on Meeting Sign in Sheet

- Round table introductions
- Viewing of IDL Educational DVD – “The Land Where Miracles Grow”
- IDL historically has been a natural resource based agency - changes in management philosophy are now adding new types of management opportunities for the Endowment lands within the state
- There are 9 endowments with the largest being Public Schools
- Endowment land asset overview
 - 2.5 million acres total
 - 1.5 million areas of range land interspersed with other agency and private ownership – mostly east Idaho and south Idaho
 - Forest management mainly focused in the panhandle of the state
 - 90% of the revenue comes from 40% of the land type (forest)
- Consultant services desired – examples of range of services from -
 - Phase One and Phase Two services
 - Entitlements
 - Brownfield inventory
 - Up to construction of a structure
- Non-historic uses provide a mechanism to diversify the income generating capacity of the Endowment lands
- Majority of Endowment lands were identified at statehood
- Land Board and Department Roles
 - State Board of Land Commissioners– top five elected officials in the state – Governor, Attorney General, Secretary of State, Superintendent of Public Instruction and State Controller
 - Roles – Land Board members have numerous roles to fulfill – for instance that of elected official and that of a Land Board Commissioner
 - Constitutional to provide a sustainable long-term income for the Endowment beneficiaries
- IDL is a state agency but does not function like a typical governmental department
 - Trust managers – managing Endowment lands for profit – long term, sustainable revenue for beneficiary groups
 - It is necessary to function more like a private property owner to carry out the Constitutional mandate for the Department
- IDL - organization size and responsibilities [it’s not just Endowment Management]
 - Approximately 270 employees statewide
 - State is divided into 14 supervisory areas for management purposes, each area office varies in size – both in number of Endowment acres managed and staffing
 - In addition to managing the Endowment lands within the state IDL also plays key roles in
 - Wildland Fire
 - Regulatory activities – for example, navigable waters issues, minerals – reclamation plans



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- Community Forestry Assistance – providing assistance to private property owners that own timber stands
- Big changes occurring in IDL with regard to management philosophy and organization
 - Asset Management Plan
 - “Entire or whole trust” philosophy
 - Whole Trust – what does this mean
 - Endowment Lands – the physical land asset
 - EFIB – the investment portion of the Endowment asset
 - Think like a private land owner
 - Proactive approach
 - Deputy Director position created in 2007
 - Strategic Business Unit created in summer 2008 – specialized workgroup of land use planners, financial and appraisal analysts
- Consultants will assist agency in meeting needs - proactively

QUESTION PERIOD

Requests for Clarifications have included the following points -

- ▶ Reminder that the Asset Management Plan is available on the IDL public web page
- ▶ The purpose of the Request for Qualification submittal to establish a listing of prequalified consultants for use by IDL
- ▶ If the submittal is from a team – specific team members must be identified
- ▶ Do out of state consultants need to have an association with an in state firm?
 - Response: IDL encourages an association but it is not required

Clarifications (RFI's) will be posted on the IDL web site early the week of December 1st

Questions...

- Is there a page limit for the submittal?
 - Response: keep the number of pages as few as possible
- For specific services associated with a project – will the bid be awarded based on \$ amount or qualifications?
 - Response: the Land Board has special purchasing authority that allows flexibility in the award process. Some of the state system features will be included.
 - RFP's and RFQ's may be used
- Will prequalified consultants be on a list used by the department
 - Response: The list will be available department wide
- Are there a desired number of persons per discipline?
 - Response: No, a variety of disciplines are needed for work throughout the state
- Will the list be divided up into areas within the state?
 - Response: Possibly



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- Is there a “firm size” criterion?
 - Response: No
- Will there be opportunities for “single off” bids
 - Response: quite possible